



Letter of Agreement between Congregation Or Chadash and _____ for the purchase of a tribute on Congregation Or Chadash’s Tree of Life Plaque (the “Plaque”).

The pricing for each level will be as follows:

- _____ Rainbow stripe: \$3,600 per stripe (7 stripes available)
- _____ Brick: \$720 per brick (60 bricks available)
- _____ Leaf: \$360 per leaf (120 leaves available)

Please indicate the number of any item you wish to purchase for the Plaque. List below the wording you would like to appear on the stripe, brick, or leaf. Wording on a stripe, brick, or leaf is subject to the final approval of Congregation Or Chadash and must meet any requirements established by Or Chadash in its sole discretion.

The Items

One individual may buy one or more items, or groups of individuals may purchase one or more items, to honor an event, a person, or an organization. Each item may honor one or more person(s), event, or organization(s), the only limitation being the length of the inscription relative to the size of the item and any other requirements that may be established in the sole discretion of Congregation Or Chadash. Final wording will be discussed with the purchaser(s) at the time of purchase and approved by the parties in writing. Once the item is engraved, it cannot be changed other than to correct misspellings or other errors due to the fault of Or Chadash or its engravers. A purchaser does have an option to change a plate from “in honor of” to “in memory of” or make other changes subject to the approval of Or Chadash for the cost of a new plate and the engraving. No additional donation is required.

Location

The Or Chadash plaque will be located at Congregation Emanuel, 5959 North Sheridan Road, Chicago, Illinois, and mounted on the wall in the Michigan Room so long as Congregation Or Chadash remains a tenant of Congregation Emanuel. In the event that Congregation Or Chadash is no longer a tenant at Congregation Emanuel, the plaque may be moved to Congregation Or Chadash’s new location or such other location as approved by Or Chadash’s Board of Directors.

Explanation of Terms of Payment

Items may be paid over time, *on a monthly basis*, but must be paid off entirely within 3 years from the signature date set forth below. When a person makes the first payment, the item will have a temporary marker, but no name, just an FPO (for position only) or Reserved to reserve the space. Once full payment is received, the item will be engraved. If final payment is not received within 3 years, the item will again become available for purchase and any amounts paid for such item shall be retained by Or Chadash. **Note: If, for the duration of the three years, there are no payments at all for a period of six consecutive months, the item will revert to available, the marker will be removed, and it may then be purchased by another individual.**

Congregation Or Chadash



5959 N. Sheridan Rd. Chicago, IL 60660

I wish to arrange non-refundable payments as follows:

___ Full Payment enclosed: ___ Check ___ Credit card charge

___ Monthly payments of ___ for ___ months

___ Quarterly payments of ___ for ___ quarters

Name on card _____

Credit card # _____ Exp _____ Security code _____

Engraving wording: _____

Signature _____ **Date** _____

Accepted _____ **Date** _____